



Church Schools Business & Finance Committee

Introduction

The Church Schools Business & Finance Committee has been established to enable the delivery of the Diocesan Board of Education's vision and strategy through its oversight and management of the DBE's resources and church school buildings.

Terms of Reference

This committee will act on behalf of the Board of Education in respect of the function outlined in the Diocesan Boards of Education Measure 1991 (section 2):

- 1 (c): to promote or assist in the promotion of church schools in the Diocese and to advise the Governors of such schools, and trustees of church educational endowments and any other body or person concerned on any matter affecting church schools in the Diocese.

The committee will monitor the work of the Diocesan officers and will:

- scrutinise the DBE financial position at regular meetings
- review the Reserves policy, Investments policy and Risk register
- oversee the management of non-school trusts and properties
- approve building projects that will enhance learning and teaching in Church schools
- support work on school closures

The Committee will brief and make recommendations to the DBE as required.

Delegated Powers

The committee is authorised by the DBE to agree and monitor all LCVAP projects for VA schools without seeking DBE approval.

The committee is authorised to agree expenditure in line with the DBE's Procurement Policy.

To approve cost-of-living pay increments for staff in line with DBF within the staffing structure agreed by the DBE.

Membership

The core membership of this sub-group will consist of at least 3 members of the Diocesan Board of Education. If possible, the members will be from each archdeaconry.

The Church Schools Business & Finance Committee will have the powers to invite, as and when necessary, additional people who are not necessarily members of the Diocesan Board of Education, to augment the expertise of the group if appropriate.

In attendance:- The Director
 YMD Boon (when required)
 Finance Director of the DBF (when required)

The Chair of the DBE shall be an ex-officio member

Election of Chair

The Chair person will be elected by the Board of Education to serve for the term of the Board.

Reporting

A summary of actions, from each meeting, to be submitted for the next DBE meeting

Meetings

The Committee shall meet at least three times a year.

Quorum

The Committee shall be considered quorate if at least one third of its voting members are present.